ACIP CALL
Proposal Writing Recommendations
1. GENERAL INFORMATION
## ACIP – Key Features

### Call ACIP - session 2020

| **Objectives** | • Develop new collaborations within the Institut Pasteur International Network (IPIN)  
• Bring out projects concerning an unexplored or insufficiently explored public health problem  
• ACIP call for proposals is open to all research themes |
| **Eligibility Criteria** | • Collaborative projects with at least 3 partners from IPIN, one must be IP Paris  
• Coordinator must be a permanent scientist from IPIN  
• At least one of the teams must be led by a young scientist (no more than 8 years of experience after completion of PhD, derogation for maternity leave)  
• Participation of external partners having their own funding is possible |
| **Duration** | 24 months, starting date: October 1st, 2020 |
| **Budget** | Up to 50 k€ for running costs only |
ACIP Grant Flow Chart

**Timetable**

- December 6th, 2019
- February 7th, 2020
- June 2020
- July 2020
- October 1st, 2020

**Call for Proposals**
- Guidelines
- Scientific & Financial Templates

**Proposals Submission**
- Only online

**Check of Eligibility Criteria**

**Evaluation Process**
- Selection Committee
- Peer Review

**Final Decision**

**Feedbacks for Approved and Declined Applications**

**Start of funded Projects**

**Reporting**
- 12 & 24 Months
2. FEW TIPS BEFORE WRITING YOUR PROPOSAL
Most common strengths identified in the successful proposals

- New and original collaborative research that matches the objectives of the call
- Clear and well written
- Feasible in the planned time period
- Suitable experimental methodology
- Appropriate ethical clearances (when relevant)
Most common weaknesses identified in the unsuccessful proposals

- Project too ambitious, unfeasible in the planned time period
- Project not well written and proposed research not innovative
- Project too risky, scientific hypothesis not clearly stated
- Cohorts not well described, samples size too small, no statistical analysis
- No synergy between the partners (artificial collaboration)
3. FEW RECOMMENDATIONS FOR WRITING YOUR PROPOSAL
Project Summary

- **Why**
- **What** do the readers need to know about problem you propose to solve?
- **How, When** (methods)
- **Scientific expertise of each partner**
- **Long-term promise**
Description of consortium and scientific presentation

**Consortium**

- Real collaboration between the partners
- Consortium well balanced
- Complementary and/or interdisciplinary scientific expertise

**Scientific presentation**

- Specific objectives of the project
- Scientific rationale (state-of-the-art with relevant publications)
Detailed work plan

- Description of technical expertise and role of each team
- Cohorts: well described, sample size, robust statistical support
- Define deliverables and milestones (quantitative & qualitative)
- Address bias: clearly identified projects risks and how they are managed
Timing, Budget, & Special Requirements

- **INCLUDE:**
  - GANTT Chart
  - Cost breakdown

- Indirect costs (overheads) are not permitted

- Special requirements:
  No project can start without ethical and regulatory clearance.
Expected Benefits

Which problems in the public health area do you solve & what way?

In what way does it represent a step forward from the current best solution in the field?

What is the impact of your research on human health?

How the project will benefit to the whole consortium?
4. IN CONCLUSION
Check list

Key tips

- Read carefully all the documents and follow all the recommendations
- The proposal must be well written, accurate and feasible within the planned time frame
- Fill in all eligibility criteria
- Clear language without abbreviations & jargon specific to a particular field.
- For a second submission: take into account the feedback from the evaluators
How can we help you?

Contact the dedicated team to the ACIP call at the following address: acip@pasteur.fr

If you have any questions, such as:

- Look for the appropriate consortium partners
- Provide you with advices for writing a successful proposal and avoid some pitfalls